

Iris A. Johnson
Chief Executive Officer



Anne J. Wells
Chairperson

Economic Opportunity Commission
of Nassau County, Inc.
516-292-9710
Fax 516-292-3176
eoc-nassau.org



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NOW HIRING

TEACHER'S AIDE

RESPONSIBILITIES

1. Assist the Teacher/Teacher Assistant in supervision of the children in the classroom and outdoors during the entire day and support the social, emotional, physical, and intellectual growth of the children.
2. Cooperate with all staff in protecting the health, safety, and welfare of the children
3. Assist in all aspects of the education program with teacher supervision and guidance.
4. Participation in schedule workshops, in-service trainings and formal trainings on a continuous basis.
5. Carry out Head Start Performance Standards in accordance with all components areas.
6. Will circulate for classroom coverage.
7. Any other duties deemed necessary the CEO/ Executive Director or Senior Management and all program activities as it relates to the Mission of the Agency.

QUALIFICATIONS

1. High School Diploma | GED
2. Show warmth and understanding in working with children and adults of all ethnic background.
3. Ability to work in team relationships.
4. Interested in learning.
5. Ability to read, write and speak effectively.
6. Ability to complete the Child Development Association (CDA) credentialing program.
7. Must have experience working with children 3 - 5 years of age